Event Report

Workshop on
"Exam Writing Skills"

Venue: Dept. Seminar hall, MEAEC.

Date: 13th december 2022

- Conducted By: **Dept. of Computer Science and Engineering**
- Conveners Name: **Mr Muhammed Suhair K Assistant Professor**
- Convener Contact**: +91 9847874700**

Program Brief

The Department of Computer science and engineering conducted a workshop on Exam writing skills on 13th december 2022. The session was handled by Mr. Faisal CH,Assistant Professor S & H Department and Mr. Muhammed Shameem P, Assistant Professor CSE Department.

Students actively participated, and the session was successful.The session helped in improving exam writing skills in students .The session was both informative and efficient.

Coordinators

1. Mr. Muhammed Suhair K, Assistant Professor
2. Mr. Faisal CH, Assistant Professor
3. Mr. Muhammed Shameem P, Assistant Professor

Profile of Chief Guest / Resource Person

Name of Guest/Resource Person	Mr. Faisal CH & Mr. Muhammed Shameem P
Designation	Assistant Professors
College Name	MEA Engineering College
Location	Perinthalmanna, Malappuram

Budget of the program

1	Guest	0	0
2	Guest	0	0
3	Certificates	0	0
4	Tea Snacks	0	0
5	Food	0	0
6	Printing	0	0
7		0	0
Total			0

Bills and Proofs

1	Guest	0	0
2	Guest	0	0
3	Certificates	0	0
4	Tea Snacks	0	0
5	Food	0	0
6	Printing	0	0
7	Miscellaneous	0	0
Total			0

Photographs

Checklist

Sl No	Description	Comment/Tick
1	Program Brief	YES
2	Profile of Chief Guest/Resource Person	YES
3	Request to Conduct the Program	YES
4	Budget of the program	YES
5	Bills and Proofs	YES
6	Participants Details	YES
7	Photographs	YES